

POLO TRAINING FOUNDATION



ENCLOSED IS AN APPLICATION FOR A JUNIOR POLO GRANT

This grant is awarded and funded by the Polo Training Foundation.
The PTF Board of Directors Resolution is enclosed for your information.

PLEASE RETURN COMPLETED APPLICATION TO:

Polo Training Foundation
70 Clinton Street
Tully, NY 13159

IF YOU HAVE QUESTIONS FEEL FREE TO CALL:

888-PTF-POLO (888-783-7656) or
Kris Bowman at 703-362-7656

PTF JUNIOR POLO

Mission Statement

The role of PTF Junior Polo is to encourage the development of programs to introduce polo to young people and make participation available to those who otherwise would not have any way to experience the game. This includes the young player, the sport of polo and the broader community in which it is played, as reflected in our objectives to:

- Promote in each individual a commitment to sportsmanship and an appreciation that “polo is the harmony between two athletes - horse and rider.”
- Introduce new players to the basic principles, rules and teamwork of the game while developing new training techniques and recruiting initiatives.
- Encourage and assist youth already playing in raising the standard of their skills and improving their horsemanship for competition at the club and tournament level.
- Coordinate the synergistic efforts between different organizations at different levels - sharing lessons learned, promoting innovation, and distributing instructional materials - in order to maximize the impact of available resources.
- Engender public support for the growth of junior polo and recognition of the positive social value youth can learn from a polo tradition of leadership, courage and honor - on the field and off.

POLO TRAINING FOUNDATION

Resolution of the Board of Directors Policy Respecting Junior Polo Grants

Resolved, the Board of Directors reaffirms that inspiring young people with the ethical and honorable qualities traditional in polo, including sportsmanship, leadership and teamwork, in the course of their introduction to the sport is an integral part of the core purposes of the Polo Training Foundation (“PTF”). Accordingly, the Board of Directors hereby approves a program (the “Program”) of making grants to polo clubs to provide instruction to beginning, young players with respect to such qualities (“Junior Polo Grants”). Junior Polo Grants shall be made in accordance with the following policy:

1. Neither the making or Junior Polo Grants nor the provision of instruction pursuant to any such grants shall include any discrimination for race, color or gender.
2. Grantees shall demonstrate that:
 - a. Safety of participants will be a primary concern,
 - b. Instructors will be constantly vigilant in order to assure that commonly accepted safety standards are maintained at all times, and
 - c. Program participants are made aware of the inherent risks in the sport of polo and instructed in the means of minimizing those risks.
3. Junior Polo grants shall be made only to polo clubs in good standing with the United States Polo association (“USPA”), the US pony Club or any organization with constant purposes that have tax exemptions under IRS501C3.
4. At the termination of each instruction program for which PTF has made a Junior Polo Grant, the grantee shall send PTF a report detailing the progress of the instruction, containing among other things, a group photograph with participants identified as well as a list of participants’ names, ages, addresses and parents’ names and addresses.
5. All grantees shall agree to comply, and demonstrate compliance, with the terms of this policy.
6. Each grant application shall contain a budget for the proposed program of instruction.
7. Each grantee shall agree to indemnify PTF from any loss, cost or damage related to the program of instruction, including for injuries to participants. To secure such indemnification, grant applicants must demonstrate satisfactory evidence of adequate insurance coverage.
8. All instructional program participants must execute and deliver a standard form of release of liability approved in advance by PTF.



POLO TRAINING FOUNDATION

GUIDELINES FOR JUNIOR POLO PROGRAMS

Grant Applications

The Polo Training Foundation is accepting applications for grants for Junior Polo Programs. These programs should be designed to introduce the game of polo to young people from all disciplines of riding as well as to expand and strengthen existing junior polo programs. These grants will not be given to support existing Interscholastic or Intercollegiate programs, however, high schools that do not have a current polo program may apply. In addition existing Interscholastic or Intercollegiate programs that wish to start a new program to attract young people (high school age and younger) into the sport of polo may also apply. The grants will be reviewed by a committee and awarded based upon the merit of the application. The maximum amount for a grant is \$1000 per season.

Polo Training Foundation Junior Polo GRANT-IN-AID AWARD APPLICATION

DATE SUBMITTED: _____

APPLICATION IS: NEW: _____ RENEWAL: _____

1. NAME OF PRINCIPAL ADMINISTRATOR: _____
LAST FIRST MIDDLE

POSITION TITLE (AS OF JANUARY 1, 2008): _____

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX:: _____ E-MAIL: _____

PERCENT OF TOTAL EFFORT DEVOTED: A) TO POLO: _____ B) TO THIS PROJECT: _____

2. NAME OF ORGANIZATION/FACILITIES ASSOCIATED WITH PROJECT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX: _____ E-MAIL: _____

3. NAME(S) OF COLLABORATING ADMINISTRATOR(S), IF ANY:

NAME: _____
LAST FIRST MIDDLE

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX:: _____ E-MAIL: _____

4. IS APPLICATION BEING MADE TO OTHER FUNDING INSTITUTIONS FOR ALTERNATIVE FUNDING OF THIS PROJECT?

YES _____ NO _____

5. DATES OF ENTIRE PROPOSED GRANT-IN -AID PERIOD (NOT TO EXCEED 12 MONTHS.

FROM _____ TO _____

6. AMOUNT REQUESTED FOR GRANT-IN AID PERIOD (NOT TO EXCEED\$1,000): \$ _____

IF ANOTHER ENTITY (CLUB, INDIVIDUAL, ORGANIZATION) WILL BE MATCHING FUNDS, INDICATE AMOUNT THEN NAME AND ADDRESS OF MATCHING ENTITY:

\$ _____

NAME: _____
LAST FIRST MIDDLE

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX:: _____ E-MAIL: _____

7. DESCRIPTION OF FACILITIES WHERE WORK WILL BE DONE: _____

8. FACILITIES AVAILABLE: DESCRIBE THE GENERAL FACILITIES AVAILABLE FOR THIS POLO PROPOSAL, INCLUDING NUMBER OF HORSES, POLO FIELDS, POLO ARENA, MAJOR ITEMS OF PERMANENT EQUIPMENT:

9. THE UNDERSIGNED ACCEPT THE OBLIGATION TO COMPLY WITH THE GRANT-IN-AID POLICIES OF THE SUPPORTING ENTITIES; THE POLO TRAINING FOUNDATION, THE UNITED STATES POLO ASSOCIATION, AND THE JUNIOR POLO COMMITTEE, IN EFFECT AT THE TIME OF THE AWARD, WHICH ARE HEREBY SPECIFICALLY MADE A PART OF THIS APPLICATION.

THE PRINCIPAL ADMINISTRATOR AND COLLABORATING ADMINISTRATOR AFFIRM:

THAT THE PARTICIPANTS INVOLVED IN THIS PROJECT WILL SIGN OR , IF UNDER THE AGE OF 18, THE PARENT OR GUARDIAN WILL SIGN A RELEASE FORM ACKNOWLEDGING AND ACCEPTING THE RISKS INVOLVED IN RIDING HORSES, AND PLAYING POLO.

THAT THE PARTICIPANTS INVOLVED IN THIS PROJECT WILL WEAR PROTECTIVE ATTIRE, INCLUDING, BUT NOT LIMITED TO, SAFETY RIDING HELMET AND BOOTS.

NAME, PHONE AND ADDRESS OF POLO CLUB, SCHOOL, INSTITUTION OR INDIVIDUAL WHICH ASSUMES PROFESSIONAL AND FISCAL RESPONSIBILITY:

SIGNATURE PRINCIPLE ADMINISTRATOR

DATE

SIGNATURE COLLABORATING

DATE

NAME, PHONE AND ADDRESS OF FACILITIES/INDIVIDUAL TO WHOM CHECK SHOULD BE MAILED:

NAME OF APPLICANT

10. LIST NAME, PHONE, ADDRESS AND POSITION OF EACH PROFESSIONAL PERSON ASSOCIATED WITH THE PROJECT WITH INDICATION OF CAPACITY (E.G. PRINCIPAL ADMINISTRATOR, INSTRUCTOR, WORK- STUDY STUDENT, ETC.)

NAME AND ADDRESS	PHONE	CAPACITY	% OF TIME ON PROJECT

11. LIST NAME, PHONE AND COMPLETE MAILING ADDRESSES OF THREE PERSONS, FAMILIAR WITH THE POLO INTEREST AND ABILITY OF THE APPLICANT (LIST NO MORE THAN TWO AT THE SAME FACILITY), WHO MAY BE CALLED UPON AS REFERENCES:

NAME	ADDRESS	TELEPHONE
#1)		
#2)		
#3)		

12. OUTLINE OF PROPOSED BUDGET

A. PERSONNEL (ITEMIZE)	POSITION	% OF TIME ON PROJECT	AMOUNT

SUBTOTAL: \$ _____

B. EQUIPMENT (ITEMIZE)	AMOUNT

SUBTOTAL: \$ _____

C. SUPPLIES (ITEMIZE)	AMOUNT

SUBTOTAL: \$ _____

D. OTHER EXPENSES	AMOUNT

SUBTOTAL: \$ _____

TOTAL: _____

NAME OF APPLICANT

13. JUSTIFICATION OF BUDGET: CLARIFY ALL ITEMS IN THE VARIOUS BUDGET CATEGORIES IN THE SPACE BELOW.

14. PROOF OF ADEQUATE INSURANCE COVERAGE AS OUTLINED IN “POLO TRAINING FOUNDATION RESOLUTION OF THE BOARD OF DIRECTORS POLICY RESPECTING JUNIOR POLO GRANTS” ITEM #7. INSURANCE POLICY MAY BE ATTACHED.

15. STANDARD FORM OF RELEASE AS OUTLINED IN “POLO TRAINING FOUNDATION RESOLUTION OF THE BOARD OF DIRECTORS POLICY RESPECTING JUNIOR POLO GRANTS” ITEM # 8 MUST BE ATTACHED.

NAME OF APPLICANT

16. DESCRIBE IN DETAIL THE PROPOSED PROJECT. THIS SHOULD INCLUDE THE FOLLOWING: AIMS OF THE PROJECT, PREVIOUS WORK DONE IN AREA, METHOD OF APPROACH TO THE PROJECT, ANTICIPATED RESULTS OF THE PROJECT INCLUDING NUMBER OF CHILDREN (WITH AGES) EXPECTED TO PARTICIPATE IN THE PROJECT (ADDITIONAL PAGES MAY BE USED.)

NAME OF APPLICANT

Polo Training Foundation
GRANT-IN-AID AWARD APPLICATION EVALUATION FORM

The Grant application will be reviewed and scored on the following point system.
 Each application will then be given a percentage value prior to the awarding of the grants

Aspects of Grant Application	Possible Points
Worthiness of aim(s) of the project	15
Feasibility of accomplishing aim(s) of the project	15
Credentials of principal administrator and personnel involved in the project	20
Facilities: <ul style="list-style-type: none"> • Polo Field • Arena • Horses • Tack/Equipment • Safety Issues (i.e.: addressed issues of helmets, boots, etc.; used parents/helpers if needed) 	2 4 5 3 3
Matching funds (under #6 in application)	13
Budget (is reasonable/appropriate/fair)	10
Presentation of application (were directions followed)	10
TOTAL	
PERCENTAGE	
Comments:	